CONTENTS

Page

2 Message from the Dean
3 Georgia State University in Perspective
   History
   Accreditation
4 Admission
   Requirements—Beginning Student
   Selection Procedures
   Advanced Standing
6 The Juris Doctor Curriculum
   Full-time Program
   Part-time Program
   General Rules for Both Programs
   Program of Study
   M.B.A./J.D. Joint Program
   Programs of Special Interest
11 Application Process
   Recommendation Process Request Forms
   Application
   Required Documentation and Admissions Forms
17 Student and Alumni Services
   Academic Services and Counseling
   Career Planning and Placement Office
   Child Development Center
   Housing
   Services for Handicapped Students
   Law Alumni Club
19 Money Matters
   Tuition and Matriculation Fees
   Student Activity Fees
   Financial Aid
   Regents' Requirement for Resident Status
21 Dean and Faculty
25 Law Library
26 Atlanta's Emerging Law District (Map)
The Georgia State University College of Law is a very exciting place to be. As a new dean at a new law school, I feel that excitement on a daily basis. The college is serving a real need for state-supported, ABA-accredited, part-time and full-time legal education in the city of Atlanta, and our students and faculty are committed to full involvement in that process. Our students can pursue employment opportunities, depending upon their own needs, and meet family demands, while attending law school part or full time. In our third-year externship program, we are able to place students in an array of convenient law offices, judicial clerkships and prosecutor and public defender offices. Our location also assists us in recruiting experienced lawyers as adjunct faculty members to teach in our second-year required litigation sequence, in which each student takes a case from discovery through to the concluding jury trial.

The College of Law offers a stimulating atmosphere for the study of law. If you are interested in a career in law, please contact us.

—Marjorie Fine Knowles
History

Georgia State was established in 1913 to offer business courses in the downtown Atlanta area. After operating 48 years under two different names and under the leadership of the Board of Regents, in 1961, the institution's name was changed to Georgia State College.

This alteration was brought about by the expansion of the types of academic degrees and programs offered by Georgia State. The first doctorate from Georgia State was conferred in 1975. The Colleges of Business Administration and Arts and Sciences were joined by Colleges of Education, Health Sciences, Urban Life and General Studies. The latter two colleges merged in 1981 to become the College of Public and Urban Affairs.

In continued recognition of the academic and community service strides made by the college, in 1969, the Board of Regents of the University System of Georgia amended the college's name to Georgia State University. Georgia State continues to strive for academic excellence while maintaining its partnership with the community.

In recognition of both of these factors, in the fall of 1982, the College of Law was founded at Georgia State University. By 1984, the American Bar Association had awarded the College of Law provisional accreditation.

Georgia State University is a very special and dynamic institution. Come study law with us and become a part of an expanding and challenging law school whose program is unique and whose time has come.

Accreditation

The College of Law is provisionally accredited by the American Bar Association, and all students graduating from the college will assume the rights and responsibilities of those graduating from fully accredited programs. Full accreditation is being sought from both the American Bar Association and the Association of American Law Schools. The college continues to operate in compliance with applicable requirements and expects full accreditation in due course. In the meantime, graduates are allowed to sit for the bar in any state that requires ABA accreditation.
The College of Law actively recruits applicants who possess the intellectual prowess, maturity, diversity and motivation necessary for the successful completion of the Juris Doctor program.

Requirements—Beginning Student
Beginning students are accepted for admission only in the fall quarter. Candidates for admission to the program are evaluated on the basis of academic and personal criteria. Students who have been excluded from another law school and are ineligible for readmission at such school will not be admitted to the College of Law.

Academic criteria include undergraduate work from an accredited institution and law school test scores. Personal criteria include recommendations from professors, employers or colleagues; work experience; the candidate’s personal statement for admission; and extracurricular activities.

All applicants must take the Law School Admissions Test (LSAT). This test is administered by the Law School Admissions Services, Box 2000-C, Newtown, PA 18940; call 215/968-1001. It is scheduled four times a year and applicants should consult the Bulletin of Information distributed by the Law School Admissions Services to obtain the test dates.

Selection Procedures
A Faculty Admissions Committee reviews each applicant’s file. The committee has a “rolling admissions” policy in which applications are reviewed until the class has been filled. While there is no formal application deadline, late applicants run a greater risk that the class will be filled and their applications will not be completed in time for review.

Candidates for the program are reviewed beginning in January and are notified as soon as decisions are reached. In the event an initial decision cannot be made, candidates are notified that they are in second review. These candidates will be notified of their status as soon as decisions are made.

Factors in applicants’ backgrounds that may add diversity to the makeup of the class and subsequently enrich the educational experience of the group may become important aspects for the committee in the final selection of applicants. Some of these factors are extracurricular activities, unusual work experiences, unusual career objectives, geographic origin, ethnic or minority status, and advanced study or degrees in other disciplines.
In reviewing the files of the applicants, the Admissions Committee will ensure that its selection procedures and judgments are fair to all applicants and endeavors to bring candidates from a wide variety of socioeconomic, cultural and geographic backgrounds to law school.

**Advanced Standing**

*Transfer:* Students who wish to transfer from a law school that has been approved by the American Bar Association will be considered only after the completion of the first year of law study.

Prospective transfer students must provide a letter from the Dean of the current or previously attended law school stating that they currently are in good standing and eligible to return to the law school and that they rank in approximately the upper half of their class.

No credit for advanced standing will be allowed for courses completed at law schools that are not accredited by the American Bar Association. No credit for advanced standing will be allowed for any law school course completed with a grade lower than a C or its equivalent.

Transfer students admitted to the College of Law must meet the following requirements in order to receive the J.D. degree: (1) earn a minimum of 90 quarter hours (of the 135 hours required to graduate) at Georgia State University, College of Law, (2) meet the residence requirement of at least six full quarters of residence or the equivalent at the College of Law, and (3) satisfy the degree and residence requirements applicable at the time of admission.

**NOTE:** Transfer students will have credit applied toward the degree but the grades will not be used in the calculation of the GSU average. Transfers will not be ranked until the completion of their program. In addition, the number of hours transferred may exclude students from honorary societies.

**Guests:** Upperclass law students at accredited law schools may apply as guest students for no more than one academic year to earn credit for transfer back to the degree-granting institutions. Applications to attend as a guest student will not be considered unless the Dean at the applicant's degree-granting institution authorizes such attendance and agrees to accept the transfer credits earned at the College of Law.

**Transient:** Upperclass law students at accredited law schools may apply as transient students for no more than one quarter to earn credit to transfer back to their home institutions. A letter of good standing and permission from their Deans are required for consideration. Please note that it is not the responsibility of Georgia State University, College of Law, to advise transient students on coursework that will transfer back to their degree-granting institutions. Nor can the College of Law guarantee that all courses will be offered or that space will be available in the courses transient students wish to take.

**Special:** Members of the legal profession who have graduated from a law school that is accredited by the American Bar Association may be admitted and later enrolled in a special student status for a course or courses on a noncredit basis. The College of Law will accept registration of members of the bar as auditors (i.e., for no credit) in any regular course offered by the college under the terms and conditions that: (1) candidates make application as a special student to the College of Law, (2) candidates are graduates of nationally accredited law schools and (3) the instructor in the course approves the registration in the course.

**M.B.A./J.D.:** Applicants to the M.B.A./J.D. joint program must meet the entrance requirements of both programs and follow the application procedures of both the College of Business Administration and the College of Law. (See description in Program of Study under The Juris Doctor Curriculum for more details.)

**International Applicants:** International applicants should understand that special grading standards do not exist in the College of Law. Applicants whose native language is not English are required to take the Test of English as a Foreign Language (TOEFL) to demonstrate a satisfactory level of proficiency in the use of the English language. For further information and the appropriate application forms, applicants should contact TOEFL, Educational Testing Service, Newtown, PA 18940.

International applicants should understand that they must meet all application requirements including the achievement of a satisfactory score on the LSAT and that special grading standards do not exist. International applicants also will need to provide documentation of their visa and financial status prior to admission.
THE JURIS DOCTOR CURRICULUM

The primary purpose of the College of Law is the professional education and training of attorneys for the practice of law. The College offers a program leading to the Juris Doctor (J.D.) degree in both a full-time (nine-quarter) and a part-time (15-quarter) program. The same standards of admission and performance are required of students in both programs. Full-time faculty teach the courses in both programs and are assisted by adjunct faculty who have expertise in specific areas.

Full-time Program

The full-time program requires nine quarters or three academic years to complete. This program is designed for students who devote a majority of their time to the study of law.

During the first year, students in this program pursue a 48-hour required course of study. In the second and third years, full-time students enroll in 15-16 hours per quarter.

The full-time program is rigorous and dictates that students make substantial time commitments to legal study. This is particularly true during the first year of law school when students must adjust both academically and personally to the demands of law school.

Excessive employment and other personal factors can result in disappointing academic performance or academic failure. To limit this, the American Bar Association requires law schools to enforce rules restricting outside employment. Students involved in employment for more than 20 hours in a calendar week must enroll in the part-time program.

Part-time Program

The part-time program is in many respects more demanding than the full-time program. While this program is designed to permit students the option to study law on a part-time basis, it should be noted that this is a very rigorous program and requires students to balance carefully their educational, personal and financial schedules to meet the demands of this degree program. The part-time program can be completed in four years if the student chooses to attend summer school.

During the first year, students in this program pursue a 30-hour required course of study. Part-time students must enroll for the required 10 hours of instruction in each of the regular (i.e., fall, winter and spring) quarters. In the second year, part-time students must enroll for the required nine hours of instruction in each of the regular quarters. During the third year, part-time students must enroll for evidence, legal professions and litigation. Both part-time and full-time students may elect to enroll in either an evening or a day section of a course. Note that required, part-time, evening courses are offered in blocks of 150 minutes; classes meet on Monday, Wednesday and Friday nights. In addition, a particular student can be assigned to a research, writing and advocacy class that meets on a Tuesday or Thursday evening. A part-time student enrolled exclusively in an evening program therefore can expect to have classes at least three and perhaps four nights a week. This is true for the four years of the program.

Without special permission from the Dean’s office, students in the part-time (15-quarter) program may not enroll for more than 10 credit hours per quarter.

General Rules for Both Programs

Students who interrupt their studies after the completion of the first year of the full-time (nine-quarter) program or the first two years of the part-time (15-quarter) program must notify the Dean’s office when they wish to resume their studies. Students who are absent from the college for more than four consecutive quarters will be required to meet the degree requirements in effect at the time of reentry. All courses toward the J.D. degree requirement must be completed within six years of beginning legal studies.

When a course is offered in both day and evening sections during the same quarter, a student may enroll in either section but must thereafter regularly attend classes in only that section.
## Outline of the 135-Hour Curriculum

### Full-Time Program*

**FIRST YEAR**

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**Spring Quarter**

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**SECOND YEAR**

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**THIRD YEAR**

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**Part-time Program†**

**FIRST YEAR**

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| **Total**              | 10    | **Total**              | 10    |

**Spring Quarter**

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| **Total**              | 10    | **Total**              | 10    |

**Summer Quarter**

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**SECOND YEAR**

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| **Total**              | 30    | **Total**              | 30    |

**Spring Quarter**

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**Summer Quarter**

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* In the nine-quarter program, classes will be scheduled each week from 8:30 a.m. through the morning and afternoon and, perhaps, at times in the evening Monday through Friday. See academic calendar for first day of classes each quarter.

** Summer quarter offerings will be designed to advance diversification and balance in the students' courses of study at their stage of progress at the time.

† In the 15-quarter program, classes will be scheduled each week from 8:30 a.m. until 8:15 p.m. (with a 15-minute break) Monday, Wednesday and Friday. Each class will involve two 25-minute sessions and will be confined to a single subject. Occasionally a single 50-minute class may be scheduled after 8 p.m. on Tuesday or Thursday.
M.B.A./J.D. Degree Requirements

The M.B.A. degree requires completion of 75 quarter hours of 800-level courses. The 800-level courses have two components: Common Body of Knowledge courses (55 quarter hours) and Major or Elective courses (20 quarter hours). Should applicants lack appropriate background in calculus, statistics, finance, accounting and marketing, they will be required to take the 600-level courses in the area(s) where preparation is needed.

For students enrolled in the joint program, the College of Business Administration will allow 20 quarter hours of law courses with grades of B or better to be credited toward the quarter hours of electives in the M.B.A. program. Students who earn fewer than 20 quarter hours of B in the J.D. program will receive a prorated number of hours of credit toward the elective portion of the M.B.A. program.

Law students must satisfactorily complete 135 quarter hours of credit to receive the J.D. degree. Seventy-two of these hours are required law courses. Of the remaining 63 hours, the College of Law will accept, with prior approval, up to 20 quarter hours of 800-level M.B.A. courses with grades of B or better.

After students have been admitted to both the M.B.A. and the J.D. programs and have declared an intent to be enrolled in the joint degree program, they must, at the first opportunity, complete the first 48 hours of required courses in the J.D. program. After the completion of these courses, enrollment in both colleges concurrently is permitted. The requirements for both the M.B.A. and the J.D. degrees must be completed within eight years of the initial quarter of enrollment in either program.

Programs of Special Interest

Lawyering Skills: Students eager for practical experience can enroll in a wide variety of courses designed to provide study and learning experiences involving in-depth concentration and research. These courses include: seminars, clinics and independent study.

These courses involve actual participation in rendering legal services. Enrollment therefore may be limited, and the courses may be offered only to select students. Students with advanced standing may be eligible for these courses, but they must contact the Director of Lawyering Skills for approval.

Seminars are normally smaller classes and are intended to facilitate participation by the student. These smaller classes allow the faculty to apply different teaching techniques than those generally used in larger sections and thus may enhance the total learning experience.

The College of Law also offers a number of clinics. The clinics are designed to tie the theoretical knowledge to a practical base or experience in the profession. Clinics are offered to qualified students under the direction of the Lawyering Skills Department 658-2137.

Moot Court

The Moot Court Society consists of second- and third-year students who have distinguished themselves in Appellate Advocacy II and who are interested in encouraging excellence in brief writing and oral advocacy. The society competes in a number of national and regional competitions including the National Moot Court Competition, the Georgia Intrastate Moot Court Competition, the ABA National Appellate Advocacy Competition and Wagner Cup Labor Law Competition.

Law Review

The editorial board of this journal consists of outstanding law students who have demonstrated their abilities in legal writing. The board seeks and edits professional contributions to the Georgia State University Law Review.

The goals of the board are scholastic excellence, superior writing and providing assistance to the members of the bench and bar.
APPLICATION PROCESS

Beginning students are admitted only in the fall quarter. For final consideration by the Admissions Committee, complete the following six requirements:

1. Complete the application form included in this bulletin and remember to date and sign it in the space provided.

Return it to the College of Law Admissions Office with:

(a) The nonrefundable $10 application fee in check or money order made payable to Georgia State University.

(b) The Law School Application Matching Form (included in your LSAT/LSDAS registration packet).

2. Take the Law School Admissions Test (LSAT). The LSAT is administered by the Law School Admission Services four times each year at numerous places throughout the United States as well as in foreign countries. For information or an application form, contact the Law School Admission Services, Box 2000, Newton, PA 18940; 215/968-1001.

3. Applicants are required to register with the Law School Data Assembly Services (LSDAS). Transcripts of all undergraduate and graduate work must be sent directly to the Law School Admission Service. The LSDAS report includes an analysis of all college work, copies of all transcripts and the official LSAT score report.

4. The recommendation forms in this bulletin should be forwarded to two educators/employers who know your work well. Ask your recommenders to mail the forms with a letter attached directly to the College of Law.

5. A personal statement by each applicant in support of his or her admission is required. This is your opportunity to add anything you wish to say about yourself, your abilities and your interests. An important part of your application is a sample of the way you think and express those thoughts in a statement on behalf of your admission. Be brief and to the point.

6. As our stated admissions policy indicates, we are interested in nonacademic factors in an applicant that could add diversity to the makeup of the class and the student body. Such diversity factors include extracurricular activities, unusual work experience, unusual career objectives, ethnic or minority status, and advanced study or degrees in other disciplines. An applicant wishing to do so may add a supplement to the application to acquaint us with these factors in his or her background.

Personal interviews are not a part of the application process.
Required Documentation and Admission Forms

The items checked in the matrix are the admission materials that must be submitted to complete your applicant file. Note that items required are checked according to admission status.

<table>
<thead>
<tr>
<th>Documents</th>
<th>Beginning Student</th>
<th>Transfer Student</th>
<th>Transient Student</th>
<th>Guest Student</th>
<th>Special Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>LSAT/LSDAS Report</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Official transcript from current or previously attended law school</td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Letter of Good Standing from the dean of the current or previously attended law school stating that you are currently in good academic standing and eligible to return and are in the upper 50 percent of your class</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Letter from the dean of the current law school stating you have permission to attend the Georgia State University College of Law and under what conditions.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Permission of Professor teaching course student wishes to audit.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Admissions Forms</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Completed Application for Admission Form</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Completed Educator/Employer Recommendation Requests (two)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Completed Applicant Statement in Support of Admissions</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>(Optional) Applicant Statement of Diversity Factors</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Application Fee</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>
APPLICATION
Application for Admission
College of Law
Georgia State University
University Plaza
Atlanta, GA 30303-3092

Name ________________________________ (Last)  (First)  (M.I.)

This application is for admission to:

Beginning Program
☐ 9-quarter, full time
   Day Only
☐ 15-quarter, part time
   ☐ Day
   ☐ Evening
   ☐ Day/Evening

Student with Advanced Standing Status:
☐ Transfer
☐ Special
☐ Guest
☐ Transient

*Beginning Term 19 _____________
☐ Fall
☐ Spring
☐ Winter
☐ Summer

*First-year entry in fall quarter only

Social Security Number _____________________________________________

Date(s) LSAT Taken _____________________________________________

Applicant Please Check Enclosures:
1. Application Fee ($10) _______________________
2. Matching Form ____________________________
3. Personal Statement _________________________
Please Type or Print in Ink Clearly

1. Name __________________ _____
   (Last) (First) (Middle)

2. Social Security Number _______________________

3. Present Address __________________________
   City State ZIP Code

4. Permanent Address _________________________
   City State ZIP Code

5. Telephone Numbers: (a) Home ( ) _______________________
   (b) Business ( ) _______________________

* 6. Sex: Female Male

7. Birthplace ____________________________
   City State Country

* 8. Ethnic Group:
   □ Black (not of Hispanic origin) □ Hispanic
   □ White (not of Hispanic origin) □ Asian/Pacific Island
   □ American Indian/Alaskan Native

*GSU is required to report data on ethnic groups/sex to certain federal/state agencies, as those data relate to civil rights compliance.

Residency

9. Are you a legal resident of Georgia? Yes No
   If yes, give county of legal residence __________________________

10. How long have you continuously resided in Georgia? _______ years _______ months
    From ___________________________ To ___________________________
        month day year               month day year

11. Do you have the following items?

<table>
<thead>
<tr>
<th>Item</th>
<th>Yes</th>
<th>No</th>
<th>Which State?</th>
<th>Original Date</th>
<th>Most Recent Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Driver's License</td>
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<tr>
<td>Vehicle Registration</td>
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<tr>
<td>Voter Registration</td>
<td></td>
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<tr>
<td>State Income Tax Returns</td>
<td></td>
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</tr>
</tbody>
</table>
12. Are you a veteran? _____ Home of record while in the military service ________________
   Service dates ________________
   To which state were earnings reported? ________________

13. Country of birth ____________________

14. If not a U.S. citizen, indicate country of citizenship ____________ Visa Type ____________

**Education and Employment**

15. List in chronological order all colleges and universities attended. *All law schools attended must be listed.*

<table>
<thead>
<tr>
<th>Name of Institution</th>
<th>Location</th>
<th>Dates of Attendance</th>
<th>Degree</th>
<th>Major</th>
</tr>
</thead>
<tbody>
<tr>
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</table>

16. Have you previously applied for admission to GSU?
   If yes, (a) When ________________
   (b) What was the final status of application? ________________

17. Have you previously attended classes at GSU in any capacity?
   ____ Yes  ____ No  If yes, when and status? ________________

18. Are you currently enrolled in a postsecondary institution?
   ____ Yes  ____ No  If yes, what will be your last term? ________________
   Name of institution: ________________

19. Has your college, university, graduate or professional school course of study been interrupted for one or more terms for any reason? ____ If yes, please explain on a separate sheet.

20. State your current and last positions of employment.

<table>
<thead>
<tr>
<th>From</th>
<th>To</th>
<th>Position</th>
<th>Name and Address of Employer</th>
<th>Reason for Leaving</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>
21. Attach a list of all scholastic honors you have received (prizes, awards, scholarships, memberships in honor societies, etc.)

22. If you wish, attach a list of no more than three extracurricular or community activities that have been important to you. Describe each activity and your contribution to that activity.

Special Circumstances

23. Are you aware of any circumstances in your background that would prohibit you from admission to the practice of law?
   ___ Yes  ___ No

24. Have you ever been convicted of any criminal charges (felony or misdemeanor) or entered a plea of nolo contendere to a criminal charge or are any criminal charges pending or expected to be brought against you? Exclude only minor traffic offenses, e.g., parking violations. Convictions or pending charges for driving under the influence of alcohol or drugs are not minor traffic offenses for the purpose of this question.
   ___ Yes  ___ No

If the answer to either of these questions is yes, attach a statement providing details and explanations.

I certify that the information provided on this application is true, to the best of my knowledge, and I understand that any omission or misrepresentation of facts or failure to furnish information will automatically invalidate consideration of this application and/or acceptance to Georgia State University. I further understand that all credentials and documentation for admission become the property of the College of Law, Georgia State University. These credentials and documents are protected under the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended, and will not be duplicated and/or made available for any consideration outside the normal admissions processing required by Georgia State University.

Date ____________________________  Signature of Applicant ____________________________
Educator/Employer Recommendation Requests

Two references are required for the completion of your application. At least one of these should come from a teacher at the college or university level. (Preferably both should come from teachers at that level.) One may come from a recent employer (or his/her representative) under whom you have worked closely. Indicate below the names and addresses of the persons to whom you have submitted the Educator/Employer Recommendation Requests that are included in your application material. I understand that these documents for admissions become the property of GSU, College of Law, and will not be released, amended or duplicated for any consideration outside admission processing required by the College of Law.

Name of Recommender ____________________________________________________________
Address _________________________________________________________________________
City/State/ZIP ___________________________________________________________________
Name of Recommender ____________________________________________________________
Address _________________________________________________________________________
City/State/ZIP ___________________________________________________________________

Date _______________________ Signature _______________________ Name (Print) __________

Georgia State University is an equal opportunity educational institution and is an equal opportunity/affirmative action employer. Also, Georgia State University does not discriminate on the basis of race, religion, color, sex, age, handicap, or ethnic origin in its admission policies.
Educator/Employer Recommendation Request
College of Law
Georgia State University, Atlanta, Georgia

TO BE COMPLETED BY APPLICANT FOR ADMISSION

Name of Applicant __________________________________________________________

Undergraduate College ______________________________________________________

Applicant’s Waiver of Right of Access to Confidential Statement

I hereby freely and voluntarily waive my right to any information contained in this recommendation form and agree that the statement attached to this form shall remain confidential.

Date ____________________________ Applicant’s Signature __________________________

THE RECOMMENDATION (Attach statement of recommendation)

This recommendation relates to the applicant’s scholastic ability, work habits, initiative, dependability, thoroughness, persistence and similar characteristics. It is important that the recommendation be candid and as specific as possible. Brief letters in general terms are of little value. The letter should state the extent of your acquaintance with the applicant, and your evaluation of him or her should be with respect to the applicant’s ability and work characteristics in law study. Any specific knowledge favorable or adverse will be appreciated.

Because of federal legislation giving students access to educational records, the College of Law cannot guarantee the confidentiality of your statement unless the applicant has signed the waiver printed above.

Please complete the information below and return this form attached to your letter of recommendation. No action can be taken on this student’s application for admission until this form and the recommendation are received by the Office of Law Admissions, Georgia State University.

Name of Recommender ________________________________________________________

Title ________________________________________________________________

Institution ________________________________________________________________

Address _________________________________________________________________

City ____________________________ State ________ ZIP ________________________

Date ____________________________ Signature ________________________________

RETURN DIRECTLY TO
Office of Law Admissions, College of Law, Georgia State University, University Plaza, Atlanta, Georgia 30303-3092

Georgia State University is committed to a policy of nondiscrimination on the basis of race, color, national origin, religion, sex, age, handicap or veteran status.
Educator/Employer Recommendation Request

College of Law
Georgia State University, Atlanta, Georgia

TO BE COMPLETED BY APPLICANT FOR ADMISSION

Name of Applicant ____________________________

Undergraduate College ____________________________

Applicant’s Waiver of Right of Access to Confidential Statement

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Date ____________________________ Applicant’s Signature ____________________________

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Name of Recommender ____________________________

Title ____________________________

Institution ____________________________

Address ____________________________

City ____________________________ State ____________ ZIP ____________

Date ____________________________ Signature ____________________________

RETURN DIRECTLY TO

Office of Law Admissions, College of Law, Georgia State University, University Plaza, Atlanta, Georgia 30303-3092

Georgia State University is committed to a policy of nondiscrimination on the basis of race, color, national origin, religion, sex, age, handicap or veteran status.
Academic Services and Counseling

The College of Law has established the Office of Academic Services to meet faculty and student needs. The purposes of this office are to prepare progress reports for students to indicate to them their academic progress, to provide transfer students with the specific credits for work done at other institutions that may be applied to the J.D. degree, to assist students with course selections and schedule revisions, and to administer policies for the college and the university.

Students are advised against the tendency to concentrate in any one area of law study. There is not a requirement that a student select a "major" or even a "minor." Faculty members will gladly counsel with students about the choice of electives, but the objectives of a program of law study should be diversity and balance.

Due to the nature of law studies, the Counseling Center has designed a number of programs for law students. These programs include stress management, anxiety reduction and seminars on career issues (e.g., dealing with employment rejection). Students interested in these programs are encouraged to attend these seminars.

Career Planning and Placement Office

The Career Planning and Placement Office in the College of Law assists students and graduates in all aspects of career counseling and placement assistance. The office provides information on job opportunities and advises students on career planning, résumés and interviewing. It conducts a fall and spring on-campus interviewing program, résumé forwarding service and posts job listings.

The office has a library of resource materials that include employer information such as law firm, government and corporate résumés and mailing lists, judicial clerkship information, legal and nonlegal employer directories, information on career planning, résumé preparation and writing, interviewing techniques, job hunting, the various types of legal practice, and graduate law programs. The College of Law is a member of the National Association of Law Placement.

For the class of 1985, the average reported salary is $27,600. Seventy percent of those graduates are employed by law firms, 10 percent are employed by government, 10 percent have judicial clerkships, 6 percent are employed by public interest organizations, and 3 percent are in nonlegal work.

Law Alumni Club

The Law Alumni Club was founded in 1980 to provide essential support for the development of the College of Law. It also provides a setting for the lifelong associations formed during law school years. All graduates are automatically members of the Alumni Club. The club holds monthly meetings and hosts special functions, including the annual meeting at the Georgia State Bar Convention. The Alumni Club has published a Directory to promote contacts among College of Law graduates.

Important Numbers

<table>
<thead>
<tr>
<th>Service</th>
<th>Location</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bills, Matriculation Fee</td>
<td>100 S</td>
<td>651-2364</td>
</tr>
<tr>
<td>Information</td>
<td></td>
<td>651-2000</td>
</tr>
<tr>
<td>Bookstore</td>
<td>3rd FI SC</td>
<td>651-2155</td>
</tr>
<tr>
<td>Child Development Center</td>
<td>AH</td>
<td>651-2052</td>
</tr>
<tr>
<td>Counseling Center</td>
<td>300 Cthnd.</td>
<td>651-2211</td>
</tr>
<tr>
<td>Day Care Center/</td>
<td>Pres. Church</td>
<td>659-7492</td>
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<tr>
<td>Hourly Care</td>
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<td></td>
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<tr>
<td>Emergencies</td>
<td>152 S</td>
<td>651-3333</td>
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<tr>
<td>Financial Aid/</td>
<td></td>
<td></td>
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<tr>
<td>Scholarships</td>
<td>122 S</td>
<td>651-2227</td>
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<tr>
<td>Handicapped Services</td>
<td>402 SC</td>
<td>651-2206</td>
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<tr>
<td>Housing Referrals</td>
<td>442 SC</td>
<td>651-2204</td>
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<tr>
<td>Identification Cards</td>
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<td>651-2897</td>
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<td>651-2092</td>
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<tr>
<td>Law Library</td>
<td>Library</td>
<td>651-2478</td>
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<tr>
<td>Parking Problems and</td>
<td>134-D S</td>
<td>651-2152</td>
</tr>
<tr>
<td>Information</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Records and Transcripts</td>
<td>210 S</td>
<td>651-3200</td>
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<tr>
<td>Registrar</td>
<td>206 S</td>
<td>651-2383</td>
</tr>
<tr>
<td>Student Locator Service</td>
<td>442 SC</td>
<td>651-2204</td>
</tr>
<tr>
<td>Veterans Affairs</td>
<td>360 S</td>
<td>651-2395</td>
</tr>
<tr>
<td>Withdrawals from Class</td>
<td>458 SC</td>
<td>651-2202</td>
</tr>
<tr>
<td>(Emergency)</td>
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<td></td>
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<tr>
<td>Withdrawals from Class</td>
<td>206 S</td>
<td>651-2383</td>
</tr>
<tr>
<td>(Regular)</td>
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<td></td>
</tr>
</tbody>
</table>
Law Library

The Law Library is a growing center for legal research with a collection of more than 88,000 hardcopy volumes and 52,000 microform equivalent volumes for a grand total of 140,000 volumes. The library's collection includes the court reports and statutes of all jurisdictions in the United States, as well as selective materials of Great Britain and Canada. There are extensive holdings of legal periodicals, treatises and looseleaf services in many subject areas, including international law. The library's microform collection offers access to historical documents and federal records. The library is a government document depository for federal documents.

In addition to traditional materials and services, the library takes advantage of the capabilities of modern technology to provide access to information. Both LEXIS and WESTLAW computerized legal research systems are available for student and faculty use. The library's collection is accessible through the online catalog, OLLI. Materials unavailable in the library can be obtained on interlibrary loan from other libraries participating in the national OCLC network. Legal videotapes and computer diskettes are available for student use.

The library's staff of professional librarians instructs students in traditional and computer-assisted legal research and is available for help with research questions.
MONEY MATTERS

Tuition and Matriculation Fees
Resident Students: The University System of Georgia requires no general tuition fee of students who are legal residents of the state of Georgia, and there is no charge for instruction, except for certain courses requiring instruction on an individual or small-group basis.

Each student is required to pay matriculation fees. A student who is a legal resident of the state of Georgia, according to the regulations of the Board of Regents of the University System of Georgia and who has been a legal resident of the state for at least 12 months preceding the date of registration, must pay resident matriculation fees. These fees are payable before a student is officially registered each quarter.

College of Law Matriculation Fee:
- $52 per quarter hour
- *Class Deposit $50

Nonresident Students: Each student who has not been a legal resident of the state of Georgia under the regulations of the Board of Regents (see “Regents’ Requirements for Resident Status,” next column) for at least 12 months preceding the last day to register without penalty shall pay the following matriculation and tuition fees before the student is officially registered:

College of Law Matriculation Fee $52 per quarter hour
College of Law Tuition $104 per quarter hour
Total: $156 per quarter hour

All tuition and other fees are subject to change by the Board of Regents without advance notice.

- To reserve a place in the incoming class, an applicant once accepted must submit a nonrefundable deposit of $50. This deposit will be applied to your matriculation fees upon registration for your first quarter.

Student Activity Fees
A student activity fee of $26 is charged each quarter to every student registered for courses to be conducted at Georgia State University.

Financial Aid
The College of Law awards a number of scholarships and resident fee waivers to students of superior scholarship and good character who are accepted for admission to the first-year law class. Continuation of scholarship aid after the first year in the College of Law will be contingent upon several factors, including, but not necessarily limited to, superior achievement in the study of law. In addition, assistantships and loan programs are available to qualified students and applicants. All applicants, once accepted, are considered for the various forms of financial assistance available in the College of Law.

A student who is not eligible for a law school scholarship may be eligible for a federally subsidized, state-guaranteed loan. Interested students should contact their local banks, the Office of the Dean, 404/651-2048, or the Office of Student Financial Aid, 404/651-2227.

Regents’ Requirements for Resident Status
A person’s legal residence is his/her permanent dwelling place. It is the place where he/she is generally understood to reside with the intent of remaining there indefinitely and returning there when absent. There must be a concurrence of actual residence and of intent to remain to acquire a legal residence.

Students are responsible for notifying the Residence Auditor of incorrect residence classifications and will be liable for additional fees. Individuals who are classified by Georgia State University as nonresident but who later claim to qualify as legal residents must file a “Petition for Georgia Residence Classification” form with the Residence Auditor in the Office of Admissions. Residence status is not changed automatically, and the burden of proof rests with the student to demonstrate that he/she qualifies as a legal resident under the regulations of the Board of Regents of the University System of Georgia. To ensure timely completion of required processing, a student/applicant requesting a change of residence classification for a specific quarter should file the “Petition for Georgia Residence Classification” and all supporting documentation not later than three weeks (15 working days) prior to the fee payment deadline for that quarter. Final determination of Georgia residence classification prior to the deadline date for fee payment cannot be guaranteed for petitions received after the foregoing date.

(Continued on Page 20)
Petitions for Georgia Residence Classification and all supporting documentation must be filed with the Residence Auditor no later than 60 days after the beginning of a specific academic quarter for which classification as a legal resident for fee payment purposes is requested. Petitions received after that time will not be considered for that quarter. If the petition is approved, classification as a legal resident for fee payment purposes will not be retroactive to prior quarters.

Legal residents of Georgia, as well as certain categories of nonresidents, may be enrolled upon payment of resident fees in accordance with the following Regents’ rules:

1. (a) If a person is 18 years of age or older, he or she may register as an in-state student only upon a showing that he or she has been a legal resident of Georgia for a period of at least 12 months immediately preceding the date of registration.

(b) No emancipated minor (sui juris) or person 18 years of age or older shall be deemed to have gained or acquired in-state status for tuition purposes while attending any educational institution in this state in the absence of a clear demonstration that he or she has in fact established legal residence in the state of Georgia.

2. If a person is under 18 years of age, he or she may register as an in-state student only upon a showing that his or her supporting parent or guardian has been a legal resident of Georgia for a period of at least 12 months immediately preceding the date of registration.

3. If a parent or legal guardian of a minor changes his or her legal residence to another state following a period of legal residence in Georgia, the minor may continue to take courses for a period of 12 consecutive months on the payment of in-state tuition. After the expiration of the 12-month period, the student may continue his or her registration only upon the payment of fees at the out-of-state rate.

4. In the event that a legal resident of Georgia is appointed as guardian of a nonresident minor, such minor will not be permitted to register as an in-state student until the expiration of one year from the date of court appointment and then only upon a proper showing that such appointment was not made to avoid payment of the out-of-state fees.

5. Aliens shall be classified as nonresident students; provided, however, that an alien who is living in this country under an immigration document permitting indefinite or permanent residence shall have the same privilege of qualifying for in-state tuition as a citizen of the United States.

6. Waivers: An institution may waive out-of-state tuition for:

(a) nonresident students who are financially dependent upon a parent, parents or spouse who has been a legal resident of Georgia for at least 12 consecutive months immediately preceding the date of registration, provided, however, that such financial dependence shall have existed for at least 12 consecutive months immediately preceding the date of registration;

(b) international students whose matriculation fee and other required fees are paid by an agency of the federal government, a church or a civic club located in Georgia that has received specific approval of the Board of Regents, provided the number of such students does not exceed the quota approved by the Board of Regents for the institution concerned;

(c) full-time employees of the University System, their spouses and their dependent children;

(d) nonresident graduate students who hold teaching or research assistantships requiring at least one-third-time service at such institution;

(e) full-time teachers in the public schools of Georgia and their dependent children. Teachers employed full time on military bases in Georgia also shall qualify for this waiver;

(f) career consular officers and their dependents who are citizens of the foreign nation that their consular office represents and who are stationed and living in Georgia under orders of their respective governments. This waiver shall apply only to those consular officers whose nations operate on the principle of educational reciprocity with the United States;

(g) military personnel and their dependents stationed in Georgia and on active duty unless such military personnel are assigned as students to University System institutions for educational purposes.

A student/applicant wishing to appeal the decision resulting from his or her Petition for Georgia Residence Classification may request a review of that decision before the University Committee on Residence and shall submit such request in writing to the Dean of Admissions within 20 days of the decision.
Marjorie Fine Knowles
Dean and Professor of Law. A.B. (with honors), Smith College (1960); Radcliffe Graduate School (1960–62); LL.B. (with honors), Harvard Law School (1965); Assistant District Attorney for New York County (1967–70); Executive Director, Joint Foundation Support, Inc. (1970–72); University of Alabama (1972–86, on leave of absence 1978–80); Associate Professor of Law (1972–75); Professor of Law (1975–86); Associate Dean (1982–84); American Council on Education Fellow in Academic Administration, University of Alabama (1976–77); Assistant General Counsel, Department of Health, Education and Welfare (1978–79); Inspector General, Department of Labor (1979–80); Consultant, the Ford Foundation (June–Dec. 1980); Member, Executive Committee, Southern Regional Council, Atlanta (1974–77; 1981–85).

(Continued on Page 22)
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Professor of Law. B.S.C.E., University of Massachusetts (Amherst campus) (1969); J.D. (Doctor of Law), Georgetown University (1972); editor, Georgetown Law Review (1971-72). Law clerk to the Honorable Francis J. Quirico, Associate Justice, Massachusetts Judicial Supreme Court (1972-73). Associate, Ely, King, Kingsbury and Corcoran, of Springfield, Mass. (1973-75). Assistant Dean and Assistant Professor of Law, Western New England College School of Law (1975-77). Assistant and Associate Professor of Law, McGeorge School of Law (of the University of the Pacific) (1977-82). Admitted to the bar in Massachusetts and California. Teaching assignment in the College of Law: torts, law and science, environmental law, natural resources, products liability and unfair trade practices.

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(Continued on Page 24)
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Assistant Professor of Law. B.A. (with honors), Emory University (1972); J.D. (Doctor of Law, cum laude), University of Georgia School of Law (1976); LL.M., Temple University School of Law (1982). Managing attorney, Brunswick Regional Office of Georgia Legal Services Programs (1976-80); Specialist attorney, Georgia Legal Services (1976-80); Honorable Abraham L. Freedman Fellow and Lecturer in Law, Temple University School of Law (1980-82); Assistant Professor, Oklahoma City University School of Law (1982-85). Training instructor, Georgia Legal Services, Legal Services Corporation, Atlanta Legal Aid, National Institute of Trial Advocacy, Temple University School of Law (1978-82). Admitted to the bar in Georgia, U.S. District Court, Southern District of Georgia, U.S. Court of Appeals, Fifth Circuit, U.S. Supreme Court and Pennsylvania (provisional). Teaching assignment in the College of Law: federal courts, federal litigation, professional responsibility, interviewing, negotiating and counseling and civil procedure.

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