2000-2001 Student Orientation Handbook

Georgia State University College of Law

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Welcome to Georgia State University College of Law. We are confident that you will find your work here both challenging and rewarding. The following information will be useful to you as you prepare for your first year. Please check our web site at http://law.gsu.edu for more information on the College of Law.
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GEORGIA STATE UNIVERSITY  
COLLEGE OF LAW  
ORIENTATION FOR BEGINNING STUDENTS  
Schedule for students attending Day Classes (Both Full-Time and Part-Time Program)  

Monday, August 14, 2000 (Room 170)  

1:30 - 1:40 p.m. Welcome - Dean Janice Griffith  
1:40 - 1:50 p.m. Greeting - Dr. Kurt Keppeler, Dean of Students  
1:50 - 2:00 p.m. Academics Overview and Introduction Student Services Staff  
Associate Dean for Academic Affairs - Steven Kaminshine  
2:00 - 2:15 p.m. Honor Code - Steven Kaminshine  
2:15 - 2:25 p.m. Overview of Administrative Services Unit - Associate Dean  
for Administration - Bob Shuford and Ken Walsh - Computer Services  
2:25 - 2:35 p.m. SBA Greeting - SBA President - Katie Elwart  
2:35 - 2:45 p.m. President of the College of Law Graduate Association - Marlo Orlin Leach  
2:45 - 3:15 p.m. Break (bookstore, ID, etc.)  
3:15 - 5:15 p.m. RWA - Catherine Bennett, Jennifer Chiovaro, Wendy Hensel and Janieen Tarrance - (Rooms TBA)  
5:15 - 5:30 p.m. University Police - Keith Sumas  
5:30 - 6:00 p.m. Reception - (1st Floor College of Law)  

Tuesday, August 15, 2000 (Room 170 & Urban Life Auditorium)  

11:30 - 2:15 p.m. Introduction to Law - Faculty (Room 170)  
2:30 - 3:00 p.m. Bar Fitness - Office of Bar Admissions - Bucky Askew and Judge Mason - (Urban Life Auditorium)  
3:15 - 6:00 p.m. Professionalism - State Bar of Georgia - (Urban Life Auditorium)  

Wednesday, August 16, 2000 (Room 170)  

1:00 - 3:45 p.m. Introduction to Law - Faculty  
3:00 - 4:45 p.m. Stress Management - Bonnie Fritz  
4:45 - 5:45 p.m. Small group discussion - Student Mentors  

Thursday, August 17, 2000 (Room 170)  

12:00 - 2:45 p.m. Introduction to Law - Faculty  
2:45 - 3:00 p.m. Break  
3:00 - 4:30 p.m. Library Orientation - Legal Bibliography - Prof. Ballard-Thrower and Prof. Mucklow  
4:30 - 5:00 p.m. Federal Direct Loan Entrance Counseling - Vincente Scott  
5:00 - 5:20 p.m. SBA Introduction to Student Organizations - SBA President - Katie Elwart  
5:20 - 5:25 p.m. International Programs - Prof. Lanier  
5:25 - 6:30 p.m. Student Organizations - SBA (2nd Floor West Exhibit) Urban Life Bldg.
Schedule for students attending Evening Classes

Monday, August 14, 2000 (Room 170)

5:30 - 6:00 p.m. Reception
6:00 - 6:10 p.m. Welcome - Dean Janice Griffith
6:10 - 6:20 p.m. Greeting - Dr. Kurt Keppler, Dean of Students
6:20 - 6:30 p.m. President of the College of Law Graduate Association - Marlo Orlin Leach
6:30 - 6:45 p.m. Academics Overview and Introduction Student Services Staff
Associate Dean for Academic Affairs - Steven Kaminshine
6:45 - 6:55 p.m. Honor Code - Steven Kaminshine
6:55 - 7:05 p.m. Overview of Administrative Services Unit -
Associate Dean for Administration - Bob Shuford
and Ken Walsh - Computer Services
7:05 - 7:15 p.m. SBA Greeting- SBA President - Katie Elwart
7:15 - 7:30 p.m. University Police - Keith Sumas
7:30 - 7:40 p.m. Break
7:40 - 9:40 p.m. RWA -Catherine Bennett, Jennifer Chiovaro, Wendy Hensel and Janieen
Tarrance - (Rooms TBA)

Tuesday, August 15, 2000 (Urban Life Auditorium & Room 170)

2:30 - 3:00 p.m. Bar Fitness - Office of Bar Admissions -
Bucky Askew and Judge Mason - (Urban Life Auditorium)
3:15 - 6:00 p.m. Professionalism - State Bar of Georgia - (Urban Life Auditorium)
6:00 - 8:45 p.m. Introduction to Law - Faculty (Room 170)

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4:45 - 5:45 p.m. Small Groups Discussion- Student Mentors.
6:00 - 8:30 p.m. Introduction to Law - Faculty

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5:25 - 6:30 p.m. Student Organizations (2nd Floor West Exhibit) Urban Life Bldg.
6:00 - 7:30 p.m. Library Orientation - Legal Bibliography - Prof. Johnson
7:30 - 10:15 p.m. Introduction to Law - Faculty
Schedule for students attending Evening Classes

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6:00 - 6:10 p.m.    Welcome - Dean Janice Griffith
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7:30 - 7:40 p.m.    and Ken Walsh - Computer Services
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Wednesday, August 16, 2000 (Room 170)

3:00 - 4:45 p.m.    Stress Management - Bonnie Fritz
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5:25 - 6:30 p.m.    Student Organizations (2nd Floor West Exhibit) Urban Life Bldg.
6:00 - 7:30 p.m.    Library Orientation - Legal Bibliography - Prof. Johnson
7:30 -10:15 p.m.    Introduction to Law - Faculty
College of Law
ACADEMIC CALENDAR 2000-2001

FALL 2000

August 14  Orientation and classes begin for first-year students
August 21  Fall classes begin
September 4  Labor Day - University closed
October 18  Midpoint (non-hardship withdrawal deadline)
November 22-24  Thanksgiving Break - University Closed
November 28 (Tues)  No Tuesday classes. Use as make-up day.
December 1 (Fri)  Last day of regularly scheduled classes
December 2&3  Reading Days
December 4-20  Exams
December 23 -
January 1  Winter Holidays - University closed
January 2-5  University open - no classes

SPRING 2001

January 8  Spring classes begin
January 15  MLK Day - University closed
January 22  Fall grades are due to Registrar’s office
March 5 - 10  Spring break - No classes
March 14  Midpoint (non-hardship withdrawal deadline)
April 23  Last day of regularly scheduled classes
April 24  Make-Up classes
April 25  Reading day
April 26 - May 10  Exams

SUMMER 2001

May 14  Summer classes begin
May 28  Memorial Day - University closed
June 11  Spring grades due to Registrar’s office
June 14  Midpoint (non-hardship withdrawal deadline)
July 2  Last days of regularly scheduled classes
July 3  Make Up classes
July 4  Independence Day - University closed
July 5  Reading day
July 6-16  Exams

Tentative Dates for Fall 2001:

August 13  Orientation
August 20  Fall Classes Begin
PROFILE OF THE COLLEGE OF LAW

Georgia State University College of Law in downtown Atlanta offers extraordinary educational opportunities. Our high-quality part-time and full-time programs facilitate mastery of the knowledge and professional skills demanded by today’s global economy. Courses are offered in the day and evenings. Full-time faculty teach equally in both programs, and part-time students have access to all programs and resources available to full-time students.

The college’s proximity to Atlanta’s major law firms and corporate offices enhances these educational programs, and our externship program places students in practice settings in these agencies to work under the supervision of judges and practicing lawyers. Georgia State students quickly learn to integrate their knowledge of legal theory with the wide array of practical skills needed to practice law successfully.

Total number of students 628
Women 50.6%
Minorities 15.4%
Part-Time 33.5%
GA Residents 88.9%
Average Age 27.52

Profile of Faculty
Number of faculty 42 Full-time
30 Part-time
7 Librarians
Women 38.4%
Minorities 17.9%
DIRECTORY

Georgia State’s area code is 404 and its prefix is 651.

College of Law Deans

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</table>

College of Law Faculty

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<td>Saito, Natsu Taylor</td>
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<td>411</td>
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<td>Janieen Tarrance</td>
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<tr>
<td>Williams, Jack</td>
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<td>Wiseman, Patrick</td>
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<td>436</td>
</tr>
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<td><strong>Law Library</strong></td>
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<td><a href="mailto:lawnpj@langate.gsu.edu">lawnpj@langate.gsu.edu</a></td>
<td>106</td>
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<td>Director</td>
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<td>Rhea Ballard-Thrower</td>
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<td>104</td>
</tr>
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<td>Associate Director</td>
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<tr>
<td>Suzanne Mucklow</td>
<td><a href="mailto:lawsmm@langate.gsu.edu">lawsmm@langate.gsu.edu</a></td>
<td>103</td>
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<td>Public Services Librarian</td>
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<td>Nan Adams</td>
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<td>102</td>
</tr>
<tr>
<td>Reference/Government Documents Librarian</td>
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<td>Karen Douglas</td>
<td><a href="mailto:lawkbd@langate.gsu.edu">lawkbd@langate.gsu.edu</a></td>
<td>110B</td>
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<td>Acquisition/Serials Librarian</td>
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<td>Gail Spears</td>
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<td>Electronic Services Librarian</td>
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<tr>
<td>Circulation Desk</td>
<td>100</td>
<td>2478</td>
</tr>
<tr>
<td>Reference Desk</td>
<td>100</td>
<td>4143</td>
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<tr>
<td><strong>Career Services</strong></td>
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<td><strong>Registrar</strong></td>
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<td></td>
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<tr>
<td>7</td>
<td></td>
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Residency Questions  404/651-2365
Security  404/651-3333
University Information  404/651-2000
COLLEGE OF LAW INFORMATION

College of Law Policies, Curriculum and Course Descriptions

The Georgia State University College of Law’s official policies are found in the College of Law Bulletin. The Bulletin also includes course descriptions and important information about the academic program and the Honor Code. The Bulletin is distributed to all incoming students during registration and is posted on the College of Law’s web site at http://law.gsu.edu. The College of Law’s website also includes helpful information about courses, assignments, class schedules, students organizations, career services, the law library, upcoming events and the like. All students are encouraged to explore these web pages.

Academic Enrichment Program

During the first year, the College of Law offers an Academic Enrichment Program consisting of weekly tutorials and a series of workshops. The tutorials focus on particular first year courses. The workshops focus on the development of study skills, including sessions on exams and note taking. The tutorials are lead by selected second and third year.

Technology

Email - All students are assigned an email address upon their arrival at the College of Law. The College of Law uses email to communicate with students and to post important announcements. In addition, many professors use email discussion lists to facilitate communication and discussion with students outside of class hours. It is important that you check your email regularly. Details about the assignment of email addresses will be provided to you during orientation. If you would prefer to use your own personal email address in your communication with the College of Law rather than the one assigned to you, you may update our official records by filling out a form online. At http://law.gsu.edu.

Must I Own a Computer? - Last year over 87% of entering students owned a computer. While the College of Law does not require students to own a computer, students must have access to the Internet and Email. Students who do not own a computer, can access the Internet and Email by using one the computers in the Law Library Computer Lab. Law Librarians are available to assist students on how to use the computers in the computer lab for this purpose.

If you are considering the purchase of a computer and want recommendations, you may visit http://law.gsu.edu/student-technology/ .

Desktop v. Laptop- Either desktop or laptop is sufficient to support your law study. One advantage of a laptop is, you can, with Ethernet card, connect to the College of Law network from several ports available outside the computer lab.

Internet connectivity - The Law Library study rooms, carrels, and room 170 all have ports to allow
you to use your laptops to connect to the Internet using an Ethernet card as mentioned above.

**Web services** - The College of Law’s web site has a vast array of information for students. All of the following links can easily be found from our college main page, http://law.gsu.edu:


- Course Information ([http://law.gsu.edu/courses](http://law.gsu.edu/courses)) - contains reading materials, a syllabus, assignments, and any other related information for current courses.

- Registrar ([http://law.gsu.edu/registrar/](http://law.gsu.edu/registrar/)) - contains information on academic calendar, bulletin, curriculum planning, course descriptions, class schedule, final exam schedule, graduation information, and frequently asked questions.

- Law Library ([http://law.gsu.edu/library](http://law.gsu.edu/library)) - contains information on eReserves, online databases, web subscriptions, CD-ROMs, CALI exercises, Library Catalog (OLLI) as well as polices and hours of operation.

- Meta Index for Legal Research ([http://gsulaw.gsu.edu/metaindex/](http://gsulaw.gsu.edu/metaindex/)) - this award winning site gives an array of search tool for legal-related information.

- Career Services ([http://law.gsu.edu/careerservices/](http://law.gsu.edu/careerservices/)) _need Vickie ???

- Faculty and Staff Listing ([http://law.gsu.edu/facstaff.html](http://law.gsu.edu/facstaff.html)) - here you will find email addresses of our faculty and staff.

- Law Library Computer Lab ???Nancy contains ---- stations and software and services

- Computer Training ???Nancy

**College of Law Events**

The College of Law sponsors several speakers, events and programs throughout the year. Many of the activities are coordinated by the College of Law's faculty and student organizations. Listed below are the annual scheduled events.

**Ben Johnson Award**

The Ben F. Johnson Jr. Award is presented annually in the spring to a Georgia lawyer whose life and career reflect the high tradition of selfless public service. This award was named in the honor of the founding dean.

**Career Services**

The Career Services Office sponsors many programs and workshops throughout the year to
assist students in assessing career options and learning how to navigate the recruitment process.

**Henry Miller Lecture Series**

The Henry Miller Distinguished Lecture Series supports two lectures each year. Past speakers include several national figures such as Supreme Court Justices Anthony M. Kennedy, Sandra Day O’Connor and Antonin Scalia, Nadine Strossen, president of the American Civil Liberties Union and Professor Ronald Dworkin of New York University and Oxford University.

Speakers scheduled for the upcoming year include Professor Jeremy Waldron of Columbia University College of Law and Carol Rose of Yale Law School. Professor Waldron will visit the College of Law on October 12 and Professor Rose will visit on March 22. The lectures are free and open to the public.

**Honors Day Ceremonies**

Each spring, the College of Law holds Honors Day ceremonies to recognize the many outstanding achievements, performances and successes of students during the academic year.

**Law Review Annual Symposium**

The Law Review Symposium is an annual event organized by the Law Review, and is usually held during spring semester. Recent topics have included E-Commerce; judicial activism, and criminal discovery. This year's topic will relate to Urban Sprawl. The program is usually during the first two weeks of February.

**Law Week**

Law Week is usually the first week in April. The theme of Law week is to educate the community at large about the law. Student organizations plan activities during this week centered around community service.

**Lunchtime Speakers**

Many student organizations sponsors lunchtime speakers on topic of interest. Come listen and join us for pizza.

**Moot Court/ Mock Trial Competition**

Each year the College of Law’s Moot Court and Mock Trial teams compete in several of the most challenging and prestigious competitions throughout the country.

**College of Law Students Organizations**

The college recognizes 23 organizations, most of them affiliations of national professional associations. We are proud of the accomplishments of these organizations. Some of the organizations have their own web pages and can be accessed at law.gsu.edu/. Organizations include:

- Student Bar Association
- Asian-American Law Students Association
• Association of Women Law Students
• Black Law Students Association
• Business Law Society
• Christian Legal Society
• Environmental Law Society
• Federalist Society for Law and Public Policy Studies
• Intellectual Property Law Society
• International and Comparative Law Society
• Jewish Law Students Association
• Law Review
• Lesbian and Gay Law Students Association
• Moot Court Board
• National Association of Criminal Defense Lawyers
• Public Interest Law Association
• Sports and Entertainment Law Association
• Student Health Lawyers Association
• Student Trial Lawyers Association
• Technology and Law Society
• Delta Theta Phi Law Fraternity
• Phi Alpha Delta Law Fraternity, International
• Phi Delta Phi Law Fraternity

Other Important Information

Locker Rentals
Lockers are located on the first and second floors of the College of Law. Lockers can be rented on an annual or semester basis. Visit the fourth floor receptionist in the College of Law to rent your locker.

Mailboxes
Mailboxes are a means of communication with the students from the faculty and administration. Mailboxes are located on the second floor of the College of Law. Each law student will receive a mailbox and key, which will be distributed during the first week of law school. During orientation, students can visit room 620 in the College of Law to receive their mailbox key.

Lost and Found
The Police Department accepts and holds found objects on the first floor of One Park Place South, 15 Edgewood Avenue. Inquiries can be made there for property lost on campus. Because of limited space, unclaimed articles are disposed of in a reasonable period of time. For more information, call 651-2767. (The College of Law Library, 3rd and 4th floor receptionists are also places to look for lost items.)
UNIVERSITY INFORMATION

Offices Student Financial Aid

Telephone: 651-2227
Fax: 651-3418
Office Location: 102 Sparks Hall
Mailing Address: P.O. Box 4040, Atlanta, GA 30302-4040
Web site Address: http://www.gsu.edu/~wwfia/index.html
Hours: Monday and Thursday, 8:30 a.m.-5:15 p.m.; Tuesday, 9:30 a.m.-6:00 p.m.;
Wednesday, 8:30 a.m.-6:00 p.m.; Friday, 9:30 a.m. -5:15 p.m.
Director: Gwyndolyn L. Francis
Associate Director: David Bledsoe
Assistant Director: Mary Sanders

University Bookstore

Telephone: 651-2155; fax 651-2872.
Location: Third floor, University Center.
Hours: Monday- Thursday, 7:30 a.m.-7:30 p.m.; Friday, 7:30 a.m.-5 p.m.; and Saturday
10 a.m.-2 p.m. Hours extended during peak times.

Parking

Telephone: 404/651-2150
All tuition and fees must be paid before you can get the parking permit.
Website: www.gsu.edu/auxiliary for Auxiliary Services.
Website: www.gsu.edu/tempo-web for Student Parking Registration on Tempo Web.
(See Student Option Menu.)
Hours: 8:30 a.m. to 8 p.m. Monday through Thursday; 8:30 a.m. to 5:15 p.m. on Friday.
(SEMESTER BREAK HOURS: Monday to Friday from 8:30 a.m. until 5:15 p.m.)
Location: Second floor, University Bookstore Building.

Lanette L. Suttles Child Development Center

Telephone: 651-2025
Location: Lower level of Alumni Hall, rear of building
Hours: Monday-Friday, 7:30 a.m.-6:30 p.m.
Mailing address: University Plaza, Atlanta, GA 30303-3083
Director: Marsha Kaufman
FREQUENTLY ASKED QUESTIONS

What is Orientation?

Orientation is a time to welcome our new students and to introduce you to our law school and community. You should plan for long days, because there is much to do.

How is it different from Introduction to Law?

"Introduction to Law" is an academic three day course that is part of your first-year law curriculum. It is designed to provide you with interesting and useful introduction to the study of law.

What is a Small Group Advisors?

Upon arrival, you will be assigned to a Small Group Advisor. Each small group will be lead by an upper class student who will serve as group advisor. The Small Group Advisors will meet during orientation.

Must I get a student ID card?

Yes, all students must acquire a PantherCard, the official Georgia State University identification card. The PantherCard is used as a library card, for after hours access to many facilities, and as a debit card for users who choose to take advantage of the PantherCash debit card program. Cards may be obtained by visiting a PantherCard location two (2) business days after payment of student fees. PantherCard offices are located. The PantherCard locations are Auxiliary Service Offices, 213 University Bookstore Building and 193 Kell Hall.

Will the College of law provide me with an email address? How do I get one?

The College of Law provides an email address to all incoming law students. The process for getting an email address is very simple, and no application needs to be completed. The information will be presented to you during the first week of orientation. If you have your email address, and would prefer to use it instead of the one assigned to you, you may update our records by filling out a form online at http://law.gsu.edu.

How can I find the College of Law and Georgia State University on the Internet?


How may I arrange accommodations if I have a disability?
Services are provided at no cost to students with disabilities. It is important that students provide documentation of their disability, test reports, and any school records for review. This information will help the Office of Disability Services to provide the appropriate academic accommodations and support services. If you have any questions or would like additional information, please contact the Office of Disability Services at Suite 230 Student University Center or 404-463-9044.

**Can I work while attending law school?**

As a full-time law school, the College of Law adheres to American Bar Association policy requiring students to devote substantially all of their working hours to the study of law. Academic schedules and minimum load requirements are designed to reflect this policy. Full-time students may not be employed more than 20 hours per week. Part-time students may maintain full-time employment. However, it should be noted that this is a very demanding program and requires students to carefully balance their education, personal and financial needs to meet the demands of this degree program.

**Are there any assignments I need to complete before school starts?**

Assignments for orientation were mailed to you. All other assignments can be found on the assignment board on the third floor of the College of Law or at our Website http://law.gsu.edu.

**How do I find out what books I need and where do I get them?**

A booklist is located on the bulletin board outside of the Student Affairs suite on the third floor. New and used books are available from the Georgia State University Bookstore. You may also check with the SBA bookstore for used books.

**How do I get my prior student loans deferred?**

Bring the deferment forms to the College of Law Registrar on the third floor of the College of Law.

**Where can I eat on campus?**

There are a variety of places to eat on and off campus. On-campus eateries are located on the third floor of the University Center, the first floor of the Student Center, the first floor University Bookstore Building, and the ground floor of Kell Hall. Many eateries off-campus include the food court at Underground and other eateries across from Woodruff Park. ?????????????????????????

**How do I obtain information on student insurance?**

An accident and hospitalization plan is available to Georgia State University students. Applications for the insurance are available in the Dean of Students office Room 300 Student Center.